

HKU ONLINE APPLICATION SYSTEM

Step by Step Guide
(For Sub-Degree
Applicants)

Step 0: Prepare your application

Prepare the below documents before you start your application

To be prepared before submission	To be uploaded after payment of application fee	To be provided by your referee(s)
✓ Personal Information including a valid email address	✓ Personal statement	✓ Reference letter(s)
✓ Your identity document (Passport / Hong Kong Identity Card / other travel document)	✓ Associate Degree / Higher Diploma transcript, high school transcript	
✓ Choice of programmes	✓ CV, certificates and awards	
✓ A valid credit card (VISA or MasterCard) for payment of the application fee	✓ Certificates of public examinations and proof of English language and second language proficiency	
	✓ Degree certificates and official transcripts (for current university students)	
	✓ Any other required documents you would like to add to support your application	

Step 1: Create an application account

The screenshot shows the HKU Application System for Undergraduate Programmes interface. At the top left is the HKU logo. To its right, the text reads "HKU Application System for Undergraduate Programmes" and "The University of Hong Kong". Below this is a dark navigation bar with a home icon and the text "Login". The main content area is split into two columns: "LOGIN" on the left and "REGISTRATION" on the right. The "LOGIN" column contains two input fields: "Registered Email Address" with a person icon and "Password" with a key icon. Below these is a green "Login" button. Underneath the button are two links: "Forgot Password ?" and "Forgot Registered Email ?". The "REGISTRATION" column contains a text box explaining the registration process. Below the text is a red button with a person icon and the text "Registration", which is highlighted with a blue border. A blue arrow points from a text box below to this button. The text box contains instructions on how to register and login.

HKU Application System for Undergraduate Programmes
The University of Hong Kong

Home > Login

LOGIN

Registered Email Address

Password

Login

[Forgot Password ?](#)
[Forgot Registered Email ?](#)

REGISTRATION

Register for an account to launch your application to the undergraduate programmes at the University of Hong Kong.

Registration

Please register for an account by clicking 'Registration'.

If you have registered for an account last year, you may skip this step and proceed to log in with the same credentials directly.



← Declaration

- I declare that the information to be given in support of my undergraduate application is accurate and complete, and I understand that any misrepresentation will disqualify my application to the University.
- I authorize The University of Hong Kong to obtain, and the relevant examination authorities, assessment bodies or academic institutions in Hong Kong and elsewhere to release any and all information about my public examination results, records of studies or professional qualifications. I also authorize the University to use my data in this form for the purpose of obtaining such information.
- I accept that all the data in this form and those the University is authorized to obtain will be used for purposes related to the processing and administration of my application in the university context.
- I understand that if I am a current full-time Bachelor's degree student studying UGC-funded programme in one of the local tertiary institutions or a de-registered or discontinued student of the University and I fail to declare this, I may be disqualified even after being offered admission.
- I note the general points pursuant to the Personal Data (Privacy) Ordinance as set out in the [Personal Information Collection Statement](#) and the [General Data Protection Regulation](#).

I have read and understood the above stated terms and conditions.

Accept

Not Accept

Read the "Declaration" carefully. Upon having read and understood the declaration, check the box and click "Accept" to proceed.



← Registration

Complete this section to start registering for an account with the Application System for Undergraduate Programmes at The University of Hong Kong.

Email Address * ?

Password *

Include at least 3 of these 4 types that lowercase letters, uppercase letters, numerals, and special characters; and must be of 10-18 characters.

Re-type Password *

Alternate Email Address * ?

Family Name / Surname / Last Name * ?

Given Name / First Name * ?

Submit

Cancel

Email Address: Your email address will be your login name. Choose an email that you use often and will NOT expire as you cannot change this email address once registered. You are advised to also select an alternate email address carefully in case you need to reset your password or your primary address fails.

Password: The password should contain at least 3 of these 4 types that lowercase letters, uppercase letters, numerals, and special characters; and must be of 10-18 characters.

The Last Name and First Name should be identical to the ones stated on your Hong Kong Identity (HKID) Card or Passport.

Please fill out the rest of the information carefully and accurately.

Step 2: Complete the online application

The screenshot shows the HKU Application System for Undergraduate Programmes. The header includes the HKU logo and the text "HKU Application System for Undergraduate Programmes" and "The University of Hong Kong". Below the header is a navigation bar with a home icon and the text "Login". The main content area is divided into two sections: "LOGIN" and "REGISTRATION".

LOGIN

Registered Email Address

Password

Login

[Forgot Password ?](#)

[Forgot Registered Email ?](#)

REGISTRATION

Register for an account to launch your application to the undergraduate programmes at the University of Hong Kong.

[Registration](#)

After successful registration, a confirmation email will be sent to both your registered email and alternate email, and you will be given a link to activate your account. Once your account is activated, please use your registered email and password to log in.

If you have forgotten your password, please click 'Forgot Password' and reset your password using your registered email.

My Inbox

My Application

Application Status

My Event

My Profile

Logout

HKU Application System for Undergraduate Programmes
The University of Hong Kong

My Inbox

Announcement

Title	Status
[HKU Application System] Welcome to the Application System!	New

Please read the email in your inbox carefully and make sure to check the inbox regularly to receive updates from the University.


Click 'My Application' on the left panel to start your application.

- My Inbox
- My Application
- Application Status
- My Event
- My Profile
- Logout



My Application

My Application

Applications	Status	Actions
 UG Admission	New	Apply Now

Click 'Apply Now' to start your application.

Personal Information

Family Name / Surname / Last Name *

Given Name / First Name *

Chinese Name

Date of Birth *

Nationality *

Sex *

E-mail *

Secondary E-mail *

Country / Region of Residence *

Identity

The following students will be considered as non-local applicants and will pay the non-local fees upon admission to the University, according to the definition by the HKSAR Government adopted for education-related areas in the post-secondary education context:

Students holding:

- student visa / entry permit to study in Hong Kong
- dependent visa / entry permit and were aged 18 years old or above when you were first issued with such documents by the Immigration Department of the HKSAR; and
- visa under the Immigration Arrangements for Non-local Graduates (IANG), issued by the Director of Immigration of the Hong Kong Immigration Department of the HKSAR.

Will you be applying as a local or non-local applicant? Non-Local Local I cannot provide my Hong Kong Identity Card No. / China Identity Card No. / Passport No. now

(I understand I will be required to provide the latest copy of my identification document for entry to Hong Kong to the University prior to registration)

HKID Card No.

China Identity Card No.

Passport No. 

Contact

Student's Contact Number *

Alternate / Secondary Contact Number

Correspondence Street Address *

Country *

Personal Particulars

Please fill out this section carefully.

Please review the descriptions carefully to identify your status of local/non-local.

Please provide information on your academic history starting with your secondary / junior high school studies. This information should include any course that is in progress, interrupted, or otherwise.

This information will be used for processing and evaluation of your application to the University. Omission of your academic history may lead to disqualification of your application or withdrawal or any offers given.

Academic History and Course Enrollment between September 2020 to June 2021

I am not enrolled in any course of academic study between September 2020 to June 2021

Country / Region in which your study is pursued * Hong Kong, SAR of PRC

Name of Institution / School * UOW College Hong Kong (Formerly Community College of City University)

Current Programme of Study

Type of Programme / Curriculum * Associate Degree Year 1 (awarded by an institution in Hong Kong)

Programme Title * Algemeen Secundair Onderwijs / General Secondary Education (Belgium)

Level of Study * All India Senior School Certificate Examination

Completed this study? Argentina High School Public Exam (Bachillerato)

Study Mode Associate Degree (awarded by an institution outside of Hong Kong)

Start Date * Associate Degree Year 1 (awarded by an institution in Hong Kong)

Academic Profile

Please fill out your academic history accurately.

If you are not enrolled in any academic institution between September 2020 to June 2021, check the 'I am not enrolled in any course of academic study between September 2020 to June 2021' box to go straight to the 'Previous Studies' section.

If you are currently enrolled in an Associate Degree / Higher Diploma programme in a local institution, please select "Type of Programme / Curriculum" accordingly:
 For example:
Year 1 students: "Associate Degree Year 1 (awarded by an institution in Hong Kong)"
Final year students: "Associate Degree (awarded by an institution in Hong Kong)"

Previous Studies

Name of Institution	Type of Programme	Country	Programme Title	Study Mode	GPA	Study Period	Action
No records found.							

+ Institution

Previous Studies

General Information

Country / Region in which your study is pursued *

Hong Kong, SAR of PRC

Name of Institution / School *

Others

Type of Programme / Curriculum *

Hong Kong Diploma of Secondary Education

Level of Study *

Secondary / Junior & Senior High School Education

Have you completed this study?

Yes No

Study Mode

Full-time Part-time

Study Period *

From

To

Date of Award

Save

Cancel

Previous Studies

Click '+ Institution' to add previous studies. You should mention **at least one** programme information in this section (e.g. If you have taken HKDSE, please select '*Hong Kong Diploma of Secondary Education*' under Type of Programme / Curriculum'.

Previous Studies

Name of Institution	Type of Programme	Country	Programme Title	Study Mode	GPA	Study Period	Action
No records found.							

+ Institution

Year of Schooling

Please indicate below your highest level of qualification to be obtained by September for our evaluation purpose.

Highest Qualification to be obtained by August 2021 : *

- Select -

Please confirm below the years of education you have received in the primary / secondary / post-secondary level by August 2021. Repeated courses / repeated studies should not be counted in this calculation. If any of the level of study is not applicable, please select 'None'.

Primary education : * years full-time study or its equivalent

Secondary / Junior & Senior High School Education : * years full-time study or its equivalent

Tertiary / university-level education : * years full-time study or its equivalent

Total years of schooling completed / will be completed by August 31, 2021 : 14 years full-time or its equivalent.

Save

Please clearly indicate the exact number of years in which education was received. This information is crucial if you wish to be considered for advanced standing.

Please select your highest qualification to be obtained before enrolling in the University.

For example:

Year 1 students: "Associate Degree Year 1 (*awarded by an institution in Hong Kong*)"

Final year students: "Associate Degree (*awarded by an institution in Hong Kong*)"

Kindly note if you have once enrolled in a bachelor's degree / higher degree programme at a tertiary institution and completed one or more year(s) of studies, irrespective of whether the qualifications have been awarded, you are NOT eligible for senior year places but can only be considered for first-year entry of our programmes. You should select '*Bachelor's Degree*' under 'Highest Qualification to be obtained by August 2021'.

Personal Particulars	Academic Profile	Academic Qualifications	Choice of Programme
Extra-curricular Achievements	Reference	Others	

You should include ALL your academic achievement, including academic programmes still in progress, by adding each qualification individually through the modules below.

You will be given an opportunity to upload electronic copies of transcripts / statements of results to support your application after you have successfully submitted your application. You will be given instructions to submit original / official copies of these documents if required by the Admissions Office.

+ Qualification

Save

Save and Next →

Academic Qualifications
Click '+ Qualification' to add current and previous qualifications. You may add multiple qualifications as necessary (e.g. Hong Kong Examinations (HKDSE) / Sub-degrees (AD/HD)).

Qualification



Examination Type *

Sub-degrees

Examination *

International Baccalaureate

Year *

Malaysian Examinations

Month *

NJCEE and HK/Macau/Taiwan NJCEE

Singapore-Cambridge General Certificate of Education

Sub-degrees

Other Examination

Add

Cancel

For qualification of AD/HD, add the examination type as "Sub-degrees" and fill in the relevant details about your qualification and then click 'Add'.

Personal Particulars

Academic Profile

Academic Qualifications

Choice of Programme

Extra-curricular Achievements

Refer

You should include ALL your academic achievement, including academic programmes still in progress, by adding each qualification individually.

You will be given an opportunity to upload electronic copies of transcripts / statements of results to support your application after you have submitted your application. You will be given instructions to submit original / official copies of these documents if required by the Admissions Office.

+ Qualification

Higher Diploma (awarded by an institution in Hong Kong) - (June, [REDACTED])

Subject

Achieved Grade

Date of Result Release

No records found.

Remove Qualification

+ Subject

Save

Save and Next →

Once the qualification has been added, click '+ Subject' to add the subjects taken under the qualification.



Message :
Save Success!

You should include ALL your academic achievement, including academic programmes still in progress, by adding each qualification individually through the modules below.

You will be given an opportunity to upload electronic copies of transcripts / statements of results to support your application after you have successfully submitted your application. You will be given instructions to submit original / official copies of these documents if required by the Admissions Office.

+ Qualification

Higher Diploma (awarded by an institution in Hong Kong) - (June [redacted])

Subject	Achieved Grade	Date of Result Release	Action
Year 1 - Semester 1 GPA	3.70	[redacted]/01/31	▼ Action
Year 1 - Semester 1 cumulative GPA	3.70	[redacted]/01/31	▼ Action
Year 1 - Semester 2 GPA	3.70	[redacted]/06/30	▼ Action
Year 1 - Semester 2 cumulative GPA	3.70	[redacted]/06/30	▼ Action
Year 2 - Semester 1 GPA	Pending	[redacted]/01/31	▼ Action
Year 2 - Semester 1 cumulative GPA	Pending	[redacted]/01/31	▼ Action
Year 2 - Semester 2 GPA	Pending	[redacted]/06/30	▼ Action
Year 2 - Semester 2 cumulative GPA	Pending	[redacted]/06/30	▼ Action

Remove Qualification

+ Subject

Save

Save and Next →

Please select the 'Pending' option if the final grade is not yet available. You are not required to fill in Semester 3 GPA if you have not taken / will not take any course(s) in summer term. Please click "Save and Next" once you have filled in all the subjects.



You may submit an application for UP TO 5 undergraduate programmes at the University. With the exception of your top programme choices, all other programmes will be considered as equally ranked. Evaluation will take place concurrently and independently for all your programme choices. You may refer to the status of each of your programme choices under application Status on the left. Changes to your programme choices will be allowed until [REDACTED]

1st Choice Programme

Programme

- Select -
- 0925 - Bachelor of Engineering in Biomedical Engineering - (Year 1 Entry)
- 6949 - Bachelor of Biomedical Sciences - (Year 1 Entry)
- 6951 - Bachelor of Engineering in Engineering Science - (Year 1 Entry)
- 6963 - Bachelor of Engineering - (Year 1 Entry)
- A101 - Bachelor of Arts - (Year 3 Entry)**
- A201 - Bachelor of Science in Information Management - (Year 3 Entry)
- A202 - Bachelor of Science in Applied Child Development - (Year 3 Entry)
- Select -

Choice of Programme

Senior year programmes are listed at the bottom of the drop-down list. In general, these programmes are only applicable if you are a local final year AD/HD* student or a local AD/HD* graduate who are also NOT currently enrolling in any Bachelor degree.

**a recognised full-time AD/HD programme of at least two years in duration from a community college in Hong Kong*

Please check your eligibility here:

<https://aal.hku.hk/admissions/international/admissions-information?page=admissions-senior-year-places-direct-admissions-scheme>.

You may submit an application for UP TO 5 undergraduate programmes at the University (Year 1 / Year 3 Entry). With the exception of your top programme choice, all other programmes will be considered as equally ranked. Evaluation will take place concurrently and independently for all your programme choices. You may refer to the status of each of your programme choices under 'Application Status' on the left panel.

To allow the University a better understanding of your achievements and to assess your fit with our programmes, please provide a maximum of 3 examples, where applicable, of activities where you have demonstrated the corresponding characteristics. You may also provide other information for the University to consider as supplemental information by uploading a CV / Resume as a supporting document.

Leadership

Name of Activities	From / To	On-going	Organizer	Achievements / Awards	Action
No records found.					

+ Leadership

Communication

Name of Activities	From / To	On-going	Organizer
No records found.			

+ Communication

Global Mindedness

Name of Activities	From / To	On-going	Organizer
No records found.			

+ Global Mindedness

Extra-curricular Achievements

You may inform the University of your personal achievement by providing information on your extra-curricular activities that best demonstrate each of the attributes listed. You may submit a maximum of 3 activities per attributes. For example, you may wish to inform the University about your participation in an international symposium, a national Olympiad competition, your community service projects, etc.

You may also elaborate on other activities on a CV and upload any relevant certificates after you have submitted your application.

Personal Particulars Academic Profile Academic Qualifications Choice of Programme

Extra-curricular Achievements Reference Others

You may nominate your counsellor to support your application to the University by providing predicted / anticipated result(s), transcripts, and reference documents.

You may also nominate up to 2 referees who may provide additional information to support your application to the University.

In the case that you are not able to find your counsellor under the "Counsellor" list, please provide your counsellors' contact information as a referee and we will be in touch accordingly.

Referee / Counselor				
Relationship	Name	Email	Relationship Description	Action
No records found.				

+ Referee

Save

Save and Next →

Reference

Referee's contact / invitation cannot be edited once you have submitted your application. You may nominate up to 2 referees to support your application to the University. Please be sure to communicate first with referee(s) you will be nominating prior to submission of your application. An email will be sent to each referee seeking their confidential reference to support your application after your application has been submitted successfully.

To facilitate our evaluation, we recommend your referees to complete their parts by **Nov 30, 2020**. If your referees cannot make this deadline, or if your application is submitted at a later date, please also communicate with them so that they can support your application as soon as possible.

Personal Particulars

Academic Profile

Academic Qualifications

Choice of Programme

Extra-curricular Achievements

Reference

Others

Disability Information

If you have a disability, please give details in this section. Supporting documents may be required at a later stage. Information given in this section helps the university to identify the special assistance and facilities that it can provide on your admission. You may also contact the Faculty / Programme to discuss issues or your concerns.

Type of Disability

- Select -

Degree of Impairment

Description

Transfer of Credits (for applicants who are currently enrolled or once enrolled in a bachelor's degree / higher degree programme)

I wish to apply for direct entry to the following programme

Year of Study ?

Programme ?

I wish to apply for transfer of credits upon admission

Save

Proceed to Payment for Submission of Application →

Others

Please give us any other relevant information in this section. Once you have reviewed your application, click 'Proceed to Payment for Submission of Application' to be redirected to the payment page. **Supporting documents and Personal Statement can only be uploaded after the payment of application fee.**

Step 3: Pay the application fee

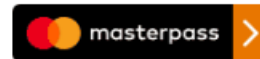
Amount: **HKD 450.00**
Merchant: HKU-ADMISSIONS&ACADEMIC L S
Invoice Number: 72238671

Press your payment method to pay.

Card Type



Digital Wallet



[Learn More](#)

[« Cancel, and return to HKU-ADMISSIONS&ACADEMIC L S](#)

You are connected to a Secure Payment Page operated by Joint Electronic Teller Services Ltd.

Your payment instruction will be securely transmitted to the bank for authorisation.



Payment

Use one of the methods to pay the application fee.



My Application

Applications	Status	Actions
	Submitted	Edit Application Upload Supporting Document

Once your submission is successful, you will receive an email with instructions on the next steps.

The status of your application will now also change from 'In Progress' to 'Submitted'. Click 'Upload Supporting Document' to submit relevant documents.

Step 4: Upload supporting documents

HKU Application System for Undergraduate Programmes
The University of Hong Kong

Supporting Document

Supporting Documents

You may upload copies of the relevant documents under each respective category. All documents should be in pdf format. Please note that the University may require you to submit the official / certified true copy of documents uploaded onto this application system.

You should name your files in the following format:

AppNo_FirstName_LastName_DocumentDescription

Eg:
20191234567_Jane_Doe_VolunteerCertificates

Personal Identification and Statement

Document Type	File Name	Submission Date
Personal Identification ?		
Personal Statement ?		

Upload

Supporting Documents

You may upload the corresponding transcript or documents under the associated header. For all other documents, including your CV and other certificates, you may upload the document under “Other Documents”

You are also advised to keep a personal record of all the documents you have uploaded.

Step 5: Check your application status

My Inbox

My Application

Application Status

My Event

My Profile

Logout

HKU Application System for Undergraduate Programmes
The University of Hong Kong

on your application is accurate and up-to-date.

You may refer to the table below for further details on the status for your application.

Programme Status	Definition
Under Consideration	The programme is reviewing your application
Offer with Conditions	You have received a conditional/firm offer
Offer Accepted	You have accepted a conditional/firm offer
Offer Declined	You have declined a conditional/firm offer OR Your offer has expired because the University has not received a response from you regarding the offer by the stipulated deadline
Conditions Met	The final results received by the University indicate that you have met the condition(s) on academic achievements laid out in your offer of admission
Conditions Not Met	The final results received by the University indicate that you have not met the condition(s) on academic achievements laid out in your offer of admission
Enrolled	Your offer has been confirmed and all your required official documents have been verified by the University
Acceptance Withdrawn	You have withdrawn your acceptance to a conditional/firm offer
Programme withdrawn	You have withdrawn your application to the programme
Unsuccessful	Your application to the programme is unsuccessful

Admission Year : [REDACTED] Application No. [REDACTED]

Curriculum	Reply Deadline	Replied On	Status
Bachelor of Arts	-	-	Under Consideration
Bachelor of Nursing (For Registered Nurses) (Part-time)	-	-	Under Consideration

Application Status

You may check the status of your application any time by clicking 'Application Status' on the left panel. If there is any change in your status, you will also receive an email and you can review your acceptance status and any outstanding actions required from you here.

Tips for uploading documents

1. If you have several files to upload, please consolidate them to one single file
2. File size should not exceed 10MB
3. File should be in pdf format only
4. **Files cannot be viewed nor deleted after they have been uploaded** (so make sure you upload the right file)
5. A revised document can be uploaded at any time (but the old document will still be there); the University will consider the latest upload as official

Next Steps

1. After submission, you will be able to log in to your application account to:
 - a) Provide/update scores not yet available at the time of application
 - b) Upload supporting documents
 - c) Update some of your personal information
2. You are encouraged to:
 - a) Check for our emails regularly and keep up-to-date with our information
 - b) Follow us on [The University of Hong Kong International Undergraduate Admissions](#) Facebook Page

Questions?

Refer to our FAQ [here](#)

Still have questions? Contact us through live chat after you have logged in to your application account